

WATER CHECK LIST - DEVELOPER'S EXTENSION

**CROSS VALLEY WATER DISTRICT
Snohomish County, Washington**

Name of Extension: _____

Plat _____ Sec. _____ Twp. _____

Range _____

Owner, a Corporation: _____

Partnership: _____

Sole Proprietorship: _____

LLC: _____

Name: _____

Address: _____

Phone _____

Emerg. Ph. _____

Email: _____

Contractor

Name: _____

Address: _____

Phone: _____

Emerg. Ph. _____

Email: _____

Superintendent

Name: _____

Address: _____

Phone: _____

Emerg. Ph. _____

Email: _____

Engineering Firm

Name: _____

Address: _____

Phone: _____

Emerg. Ph. _____

Email: _____

CHECK LISTS

Phase 1 - Design and Approval

Date and Initials of

District Representative

- _____ 1. Developer agreement received and completed. (Developer)
- _____ 2. Basic engineering and legal fees paid. (Developer)
- _____ 3. Legal description and ownership checked. (District)
- _____ 4. Preliminary Connection Fee Charges calculated (District)
- _____ 5. Developer agreement approved by Resolution. (District)
- _____ 6. Approved Developer Extension Agreement returned to Developer. (District)
- _____ 7. Plans submitted for approval or for design, on CAD if available. (Developer)
- _____ 7.1 Final plat map (scale 1" = 50'). (Developer)
- _____ 7.2 Existing and proposed contour maps with 5' contour interval scaled 1" = 50'. (Developer).
- _____ 7.3 Road profiles showing all proposed and existing utilities and datum noted. (Developer)
- _____ 7.4 Storm drainage plans. (Developer)
- _____ 7.5 Sewer plans if serviced by other District (Developer).
- _____ 7.6 Fire Marshal's required fire flows. (Developer)
- _____ 7.7 Architectural plans and building elevations. (Developer)
- _____ 7.8 Number of units per building. (Developer)
- _____ 7.9 All utility plans, i.e., Gas, Power, Telephone, Cable (Developer)
- _____ 7.10 Plat and utility coordinates plan (Developer)
- _____ 7.11 Sprinkler system information.
- _____ 8. Plans Reviewed (District)
- _____ 9. Application made for State or Federal Permits, etc. (Developer or District)

- _____ 10. Necessary approvals received (Developer)
- _____ 10.1 Fire Marshal
- _____ 10.2 Snohomish County
- _____ 10.3 State or Federal Agencies, etc.
- _____ 10.4 Sewer District - other than CVWD
- _____ 11. Necessary easements acquired and filed. (Developer and District)
- _____ 12. CAD drawing file if available or original mylars submitted to the District. (Developer)
- _____ 13. Plans submitted to Snohomish County for street cut permit (District)
- _____ 14. Right-of-Way Permit Bond (Developer or Contractor)
- _____ 15. Permit received (District)
- _____ 16. Preliminary Connection Fee Charges Paid (Developer)
- _____ 17. Plans approved: Notice to Proceed to Developer and Contractor (District)

Phase 2 - Construction

Date and Initials of
District Representative

- _____ 1. Construction engineering fee paid. (Developer)
- _____ 2. Performance Bond or Cash Bond received. (Developer).
- _____ 3. Certificate of Insurance (Developer).
- _____ 4. Requirements met for approval of Contractor. (District)
- _____ 5. Pre-Construction conference attended by Developer, Developer's Engineer and Contractor. (Contractor and District).
- _____ 6. Copies of all permits to Contractor and Developer. (District)
- _____ 7. Property boundary and lot corner stakes in place. (Developer)
- _____ 8. Water main staking. (District)
- _____ 9. 72 hours' advance notice of starting date by Contractor. (Contractor)
- _____ 10. Affected agencies, property owners, schools, etc., notified (Contractor)
- _____ 11. System tested (District).
- _____ 12. Purity test approved. (District)
- _____ 13. Semi-final inspection for acceptance. (District).

- _____ 14. Deficient items lit mailed - if required. (Developer, Contractor and District)
- _____ 15. Final inspection. (District)
- _____ 16. As-Built Drawings completed (District)

Phase 3 - Service Connection

Date and Initials of
District Representative

- _____ 1. Preliminary connection fee re-calculated (District)
- _____ 2. Necessary easements verified correct and filed. (Developer and District)
- _____ 3. Executed Bill of Sale submitted to the District. (Developer)
- _____ 4. Affidavit of No Lien. (Developer)
- _____ 5. Certification of construction costs received by District (Local, Major, etc.)(Developer)
- _____ 6. Verify all Developer Extension fees and all the following accounts paid (Developer):
 - _____ Developer Extension Fees
 - _____ A account - Additional Services
 - _____ B account - Basic Engineering
 - _____ C account - Construction
 - _____ L account - Legal
 - _____ M account - Connection Fee Charges (CFC)
- _____ 7. Maintenance Bond received in the amount of ten per cent (10%) of cost of the extension, an amount of \$_____ (Developer)
- _____ 8. Resolution accepting facilities (District)
- _____ 9. Recorded plat map (Developer)
- _____ 10. Final inspection prior to end of year after acceptance. (District)
- _____ 11. Release of maintenance bond. (District)
- _____ PROJECT COMPLETE

FINANCIAL SUMMARY
DEVELOPER'S WATER EXTENSION

	<u>Date</u>	<u>Preliminary</u>	<u>Final</u>
1. Connection Fee Charges	_____	\$ _____	\$ _____
1.1. Local Portion, per connection	_____	\$ _____	\$ _____
1.1a Single Family Unit		Current District Resolution	
1.1b Multi-Family Unit		Current District Resolution	
1.1c Light Industry or Commercial		Current District Resolution	
1.2 General Portion, per connection	_____	\$ _____	\$ _____
1.2a Single Family Unit (5/8")		Current District Resolution	
1.2b Single Family Unit (3/4")		Current District Resolution	
1.2c Multi-Family Unit		Current District Resolution	
1.2d Light Industry or Commercial		Current District Resolution	
2. Extension Fee			
2.1 Design by District Engineer			
_____ lineal feet of main x			
\$2.60/ft. =			
(min. \$2,600)	_____	\$ _____	\$ _____
2.2 Design by Developer's Engineer and Reviewed by District's Engineer			
_____ lineal feet of main x			
\$1.30/ft. =			
(Min. \$1,300)	_____	\$ _____	\$ _____
2.3 Construction Services, Staking, Observation, etc.			
Deposit of _____ lineal feet of			
main x \$2.00 =			
(Min. \$2,000 if less than 1,000 ft.)	_____	\$ _____	\$ _____
2.4 Legal Services (Min. \$200)	_____	\$ _____	\$ _____
2.5 Additional Professional Services			
Minimum deposit according to District or Engineer	_____	\$ _____	\$ _____
2.6 Other District Costs, Permits, etc.	_____	\$ _____	\$ _____
Total	_____	\$ _____	\$ _____

Note: Connection fee charges do **NOT** include Meter and Service Line costs. Performance Bond is 100% of Project Cost. Maintenance Bond is 10% for 2 years.